



## **KA2 „UNDERSTANDING AND CRITICAL MEDIA LITERACY“**

### **MINUTES OF 1<sup>st</sup> TRANSNATIONAL MEETING 28<sup>th</sup> – 30<sup>th</sup> November 2016 Talinn, Estonia**

We, as contact persons/organization representatives, report that we have agreed on the following subjects that are carried out, decided or planned jointly about the partnership project.

1. The partners of the KA2 strategic partnership “Understanding and Critical Media Literacy” from Croatia, the Czech Republic, Greece, Italy, Romania, Slovakia, Spain and Turkey, have joined the 1<sup>st</sup> transnational meeting in Talinn, Estonia on 28<sup>th</sup> – 30<sup>th</sup> November 2016 that was organized by the Estonian coordinator. The number of the participants according to the country are shown in the following table:

<b>COUNTRY</b>	<b>Nr. OF PARTICIPANTS</b>
<b>CROATIA</b>	<b>1</b>
<b>CZECH REPUBLIC</b>	<b>2</b>
<b>ESTONIA</b>	<b>2</b>
<b>GREECE</b>	<b>2</b>
<b>ITALY</b>	<b>1</b>
<b>ROMANIA</b>	<b>2</b>
<b>SLOVAKIA</b>	<b>2</b>
<b>SPAIN</b>	<b>2</b>
<b>TURKEY</b>	<b>2</b>
<b>TOTAL</b>	<b>16</b>

2. The participants were welcomed by the Estonian school representatives and the presentation of the project and its outcomes was given.

3. In addition, the following workshops with professional trainers and the representative from the Estonian National Agency were organized:

- Approaches in Media Literacy Educational Workshop
- Workshop: "How mindfulness motivates students"
- Workshop: Media and Critical Media
- Workshop on budgeting the project

4. The participants visited the company Eesti Meedia AS and the excursion in the Old Town of Tallinn and city bus tour were organized.

5. All partners have agreed to change the places and months of two transnational meetings so that the project activities could be organized and implemented in a more effective way. There will be the transnational meeting organized in Greece instead of the one that was planned to be organized in Romania. There will be the transnational meeting organized in Slovakia instead of the one that was planned to be organized in Italy. In the application form we planned to have transnational meetings at the beginning of each school year, however, due to the new circumstances we are convinced it will be better for the project to have the second transnational meeting in February 2018 and the third transnational meeting in March 2019 – before the Multiplier event which will need a precise preparation.

6. The partners from Greece, Slovakia and Spain have agreed to be appointed with the additional tasks as following:

Greece – establishing and updating project website

Spain – evaluation of the project meetings

Slovakia – to prepare and compile minutes of the project meetings

- preparing questionnaire for the survey and logo competition evaluation

7. Next meeting will be in Croatia from 3<sup>rd</sup> to 7<sup>th</sup> April 2017. Arrival day is on 2<sup>nd</sup> April. Departure day is on 7<sup>th</sup> April in the evening or 8<sup>th</sup> April 2017. The type of meeting is "Short-term exchanges of groups of pupils". Each partner will join the meeting with at least 2 students and 1 teacher. Students attending the mobility should be able to

present the meeting and their experience by writing an article for the magazine/newspaper or they will make a video, photo-story. If any partner would like to join the meeting with more participants they are required to discuss it with the host organization.

8. Timetable of the meetings in the second and third year of the project period were updated as following:

Romania – October 2017- Short-term joint staff training events

Greece – February 2018- Transnational meeting

Turkey – May 2018- Short-term exchanges of groups of pupils

Italy – October 2018- Short-term joint staff training events

Slovakia – March 2019- Transnational meeting

Czech republic– June 2019- Short-term exchanges of groups of pupils + Multiplier event

9. All partners have agreed on completing the following tasks:

a) Each partner will send the copy of invoices, boarding passes, travel tickets and any other relevant documents connected with the first transnational meeting to the coordinator.

DEADLINE: 16<sup>th</sup> December 2016

b) The Czech partner will send sample lesson plan to each partner so that all partners have the same structure of their lessons for the final outcome of the project.

DEADLINE: 16<sup>th</sup> December 2016

c) The Estonian coordinator will send the Timetable Sheet for Intellectual Output to each partner.

DEADLINE: 31<sup>st</sup> December 2016

d) The Estonian coordinator will prepare amendments to the contracts due to the change of the places of two transnational meetings as following:

\*\*\* 1150 euro will be moved from the budget allocated to the Slovakian partner to the budget allocated to the Italian partner\*\*\*

\*\*\*1150 euro will be moved from the budget allocated to the Greek partner to the budget allocated to the Romanian partner\*\*\*

DEADLINE: 31<sup>st</sup> December 2016

e) The Spanish partner will prepare the evaluation tools or materials that will be used during the whole partnership.

DEADLINE: 31<sup>st</sup> December 2016

f) The Slovakian partner will prepare the opinion poll/survey about the mass media which will be conducted in each organization and the results will be compared.

DEADLINE: 31<sup>st</sup> December 2016

g) The Greek partner will create the project website and upload the basic information about the project.

DEADLINE: 31<sup>st</sup> December 2016

h) Each partner will organize logo competition in their organizations and send the best logo to the Slovakian partner for the international logo competition and its evaluation.

DEADLINE: 13<sup>th</sup> January 2017

i) Each partner will prepare and implement two lessons related to the project and follow-up activities. Each partner is free to choose any topic that is considered to be relevant and interesting for the target group of the project.

DEADLINE: to be presented during the meeting in Croatia

j) Each partner will prepare the presentations of their organizations, countries and towns. Each partner will be given 10 minutes to present themselves.

DEADLINE: to be presented during the meeting in Croatia

k) The Croatian partner will provide all partners with necessary information about accommodation, host families, currency, possible expenses and agenda of the meeting in Croatia.

DEADLINE: 3<sup>rd</sup> February 2017

## CONTACT PERSONS/ ORGANIZATION REPRESENTATIVES

<b>NAME AND SURNAME</b>	<b>COUNTRY</b>	<b>SIGNATURE</b>
Dragana Matković	Croatia	
Rostislav Konopa	Czech Republic	
Maris Nõmmik-Kärtner	Estonia	
Maria Mitarea	Greece	
Leonardo Farhadi Nejad	Italy	
Marian Dragomir	Romania	
Lucia Mikulová	Slovakia	
Jordi Planellas	Spain	
Cihan Kocaman	Turkey	

In Talinn, 30<sup>th</sup> November 2016